**ENG 311 – Fall 2018 - Interview Rating-scale** Rater: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sec: \_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
|  | **Criteria** | **Notes** |
| **Content (C)****10-9****8-7****6-5****4-3****2-1** | **The answers:*** address the question directly and include only relevant information
* show that the candidate meets the required criteria
* provide specific evidence when relevant
* show that the candidate has sound information about the program, course, company, etc.
* use the STAR (Situation, Task, Achievement and Results) technique when relevant
* are delivered using time effectively
* show student is self-aware
 |  |
| **Interactional competence (IC)****5****4****3****2****1** | **The answers are delivered:** * fluently with occasional natural hesitations and pauses
* using effective body language (e.g. eye-contact, posture) reflecting the candidate’s interest, confidence and positivity
* clearly at an appropriate pace
* politely following the conventions of formal encounters
* with the right volume (voice)
 |  |
| **Language (L)**

|  |  |
| --- | --- |
| **5****4****3****2****1** | VocabularyGrammarPronunciationdiscourse management (accuracy, range &  appropriateness) |

 | **The answers:** * display strong language skills since the vocabulary and grammar are always sufficient to promptly respond to the questions
* are error-free with the exception minor errors made by international users’ of English
* are given using formal language
* are coherent
* intelligible (pronunciation, intonation, stress)
 |  |

**Total grade out of 20: \_\_\_\_**

**Interpretation of the scores:**

**The interview provides evidence that the candidate:**

|  |  |  |
| --- | --- | --- |
| **C** | **9-10** | meets all the criteria in the band indicating that the s/he is highly suitable for the position. |
| **IC/ L** | **5** |
| **C** | **7-8** | meets almost all of the criteria in the band indicating that the candidate is a suitable for the position. |
| **IC/ L** | **4** |
| **C** | **6-5** | meets some of the criteria in the band indicating that the candidate might be a suitable candidate for the position. |
| **IC/ L** | **3** |
| **C** | **4-3** | meets few of the criteria in the band indicating that the candidate needs to further prepare for the interview |
| **IC/ L** | **2** |
| **C** | **2-1** | does not meet the criteria in the band  |
| **IC/L** | **1** |
|  | **0** | provides no evidence to make judgements |