ENG 102 ESSAY CRITERIA

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total Grade: \_\_\_\_\_ / 20

Section: ENG 102- \_\_\_\_\_\_ Converted Grade: \_\_\_\_\_ / 30

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|  | **6** | **5** | **4** | **3** | **2** | **1** | **0** |
| **Elaboration**  **\_\_\_\_ / 6** | * All parts of the prompt are fully addressed * Ideas are thoroughly developed using appropriate/relevant details, explanations and exemplifications * Citations are relevant, sufficient and chosen effectively to develop the essay | * All parts of the prompt are addressed with some room for improvement * Ideas are generally well-developed using appropriate/relevant details, explanations and exemplifications * Minimal redundancy or digression * Citations are mostly relevant, sufficient and chosen mostly effectively to develop the essay | ***Contains features from both 3 & 5*** | * Most parts of the prompt are addressed but not elaborated well * Ideas are somewhat developed * Occasional redundancy or digression * Citations are not relevant/not sufficient/not chosen effectively to develop the essay | ***Contains features from both 1 & 3*** | * Some parts of the prompt are not addressed * Limited development with minimal or no details, explanations, exemplifications and citations * Frequent redundancy and/or digression   **OR**   * Almost all the content is taken from the text(s) with limited or no attempt for expressing own voice | ***Does not meet requirements*** |
| **Language Use**  **\_\_\_\_ / 6** | * Contains few local grammatical/lexical errors, if any * Uses a variety of simple and complex structures * Displays academic sophistication * Paraphrases are completely constructed in student’s own words; no changes in meaning | * Contains some grammatical/lexical errors * Uses a range of structures with an attempt to use complex ones * Demonstrates a jagged performance (combination of basic errors with accurate, advanced structures) * Mostly displays academic sophistication * Paraphrases are mostly constructed in student’s own words; slight changes in meaning | * Contains multiple grammatical/lexical errors including systematic ones in basic structures * Demonstrates little syntactic or lexical variety * May lack academic sophistication * Paraphrases are partially constructed in student’s own words; some changes in meaning | * Contains numerous errors that interfere with meaning * Vocabulary is limited * Sentences are constructed in a simple manner * Lacks academic sophistication   **OR**   * Limited sample of student’s own language due to heavy lifting * Paraphrases are poor; extensive copying from the source texts **OR** major changes in meaning |
| **Organization**  **\_\_\_\_ / 5** |  | Fully follows the academic conventions:   * Introduction and conclusion effectively fulfill their purposes * Thesis statement is well-written and explains the topic effectively * Body paragraph division is logical, effective and paragraphs are proportionate * Organization of ideas is clear and logical; effective and appropriate use of cohesive devices * All the citations are effectively integrated | Minor digression from the academic conventions:   * Introduction and conclusion mostly fulfill their purposes * Thesis statement exists with room for improvement * Body paragraph division is somewhat logical, effective and/or paragraphs are mostly proportionate * Ideas can mostly be followed; some misplaced sentences; mostly suitable use of cohesive devices * Citations distort the smooth flow of ideas at times | Major digression from the academic conventions:   * Introduction and conclusion fail to fulfill their purposes * Thesis statement does not exist   **OR**   * Body paragraph division is ineffective and/or paragraphs are not proportionate * Ideas are hard to follow; little and/or ineffective use of cohesive devices * Citations are not integrated / distort smooth flow of ideas |
| **APA**  **\_\_\_\_ / 3** |  | **3** | | **2** | | **1** |
| - Correct use of required citation conventions | | - Mostly correct use of required citation conventions | | * Serious problems in the use of required citation conventions |
| **Essay Ground Rules** | **1.** If there are consistent/frequent problems in **mechanics** and/or **paper formatting**, deduct up to 2 points from the total grade.  **2.** If **task requirements** are not fulfilled (examples: the student hasn’t used 2 outside sources OR hasn’t used a combination of borrowing methods), deduct up to 4 points from the total grade. | | | | | | |
| **Final Exam**  **Ground Rules** | **1.** If there are consistent/frequent problems in **mechanics** and/or **paper formatting**, deduct up to 2 points from the total grade.  **2.** If the student hasn’t used **both sources**, deduct 4 points from the total grade.  **3.** If the essay is **below 250 words**, give 1 out of 30. | | | | | | |

ENG 102 ESSAY PROCESS CRITERIA

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| --- | --- | --- | --- |
| Documented Outline | | | |
| Submitted on Time, Completed Fully | 1 | 0.5 | 0 |
| Sources Are Attached & Academic/Reliable | 1 | 0.5 | 0 |
| Full Citations Are Included | 1 | 0.5 | 0 |
| **Total** | **\_\_\_\_\_ / 3 Points** | | |
| First Draft | | | |
| Completed Fully | 1 | 0.5 | 0 |
| Citations Are Included and Well-Used | 1 | 0.5 | 0 |
| **Total** | **\_\_\_\_\_ / 2 Points** | | |
| Process Total | \_\_\_\_\_ / 5 Points | | |

Ground Rules:

* The rough draft must be written in class; drafts written elsewhere will not be accepted.
* Time allocated for essay writing is 4 class hours; students who cannot finish the first draft in these 4 hours will **NOT** be allowed to finish it later, even under the supervision of the instructor.

They will also **NOT** be allowed to complete the essay in the final draft; with the exception of conclusion paragraph and reference list.

* If the student has attended **NONE** of the 4 hours, s/he will get an NA unless s/he has a medical report.
* If the student does not write or submit the essay, s/he will get an NA and therefore will not be allowed to take any other graded component of the course.

**Submission:**

* If the student submits only the rough draft, the rough draft will be graded as the final draft and the grade will be divided by two.
* For every late day in handing in the final assignment, the student will lose 1 pt (out of the total grade)

**Sources:**

* Minimum 3 maximum 6 sources should be used (at least 1 from course materials, 2 from student’s own research)
* A variety of methods for borrowing ideas should be used.

**Plagiarism cases:**

* Students who engage in any kind of unethical practices in any stage of this assignment will become subject to disciplinary procedures.

**Turnitin** submission is required for all students for this assignment (see [www.mld.metu.edu.tr f](http://www.mld.metu.edu.tr)/)or student submission assistance). If a student, for any reason, fails to upload his/her essay to Turnitin, it will not be graded, and s/he will receive zero out of 30. If Turnitin detects plagiarism in the essay, the student will be penalized based on the plagiarism policy of Department of Modern Languages (see [www.mld.metu.edu.tr)](http://www.mld.metu.edu.tr/).